



Brazos County Emergency Services District #4

BOARD MEETING MINUTES

August 1, 2024 – 5:45 pm

Brazos County ESD #4
Brushy Creek Fire Station
6357 Raymond Stotzer Parkway
College Station, Texas 77845

The following are minutes of the Brazos County Emergency Service District 4 (BCESD4) agenda items discussed, considered and action taken as appropriate. The following BCESD4 Board Members attended; Steve Godby, Jill Jones, Anthony Oehler, Jordan Mitchell, and Dina Nutall. Joe Warren attended as a guest.

The Board of Emergency Service Commissioners of Brazos County ESD 4 reserves the right to go into a closed meeting on any agenda item under Section 551.074, Texas Government Code.

1. **Call to Order and Establish a Quorum.** (Godby)
Quorum established.
2. **Citizen comments** (Godby)
No citizen comments received.
3. **BCESD4 Gifts & Donations, Public Recognitions.** (Godby)
No donations reported.
4. **Approval of BCESD4 July 10th Regular Board Meeting Minutes** (Godby)
Anthony Oehler moved to "accept the July 10th BCESD4 Board Meeting as written."
Jordan Mitchell seconded. Motion passed with unanimous consent.
5. **Discussion and Action of Fire Station #3 Project Competitive Bids** (Godby)
Three bids were received for the project. After discussion, Anthony Oehler moved to accept the project bid from Caffey & Sons. Jill Jones seconded. The motion passed with unanimous consent.
6. **Treasurers Report including, but not limited to financial status, budget reports, account balances, bills, Wells Fargo banking and payments** (Mitchell)

Mitchell reported the BCESD4 has a balance of \$147,058.32 in the Strategic Reserve account. As of August 1, 2024, the balance for property tax accounts is \$1,321,071.17 and the balance for sales tax account is \$1,214,631.71.

7. **2024-2025 BCESD4 Budget Discussion** (Godby)

A. Discussion and Action on 2024-2025 BCESD4 Maintenance & Operating (M&O) Budget (Godby)

The final BCESD4 2024-2025 Maintenance & Operating (M&O) Budget was presented and discussed by the board. A motion was made by Anthony Oehler to accept the 2024-2025 M&O Budget of \$559,379 as presented. Jill Jones seconded the motion. The motion passed with unanimous consent.

B. Discussion and Action on 2024-2025 BCESD4 Debit Service Budget (Godby)

The final BCESD4 2024-2025 Debit Service Budget was presented and discussed by the board. A motion was made by Anthony Oehler to accept the 2024-2025 Debit Service Budget of \$411,485 as presented. Jordan Mitchell seconded the motion. The motion passed with unanimous consent.

C. Discussion and Action on the 2024-2025 BCESD4 Operating Budget (Godby)

The final BCESD4 2024-2025 Operating Budget was presented and discussed by the board. A motion was made by Anthony Oehler to accept the 2024-2025 Operating Budget of \$970,864 as presented. Jordan Mitchell seconded the motion. The motion passed with unanimous consent.

8. **BCESD 2022-2023 Financial Audit Status** (Mitchell)

Audit is complete and Steve will submit finalized audit to the Judge.

9. **Brazos County Precinct 4 VFD Report** (Chief Warren)

Chief Warren reviewed the Brazos County Precinct 4 VFD's financials, operations, training, apparatus and facilities along with immediate and future needs.

The VFD4 checking account is currently \$28,617.66.

The Chief reported their call volume for July was 86 calls and 495 calls year to date.

Training is scheduled weekly for the firefighters throughout August.

Apparatus Report: 421 had the batteries and coolant reservoir replaced. Kussmaul charger will be replaced soon. Cost of repairs so far is \$7,101.15. 422 & 423 had A/C's repaired for \$334.40/each.

10. **Status on Truth in Taxation Information Request @ Brazos County Tax Assessor due July 15th** (Oehler)
11. **Discussion and Action on BCESD4 Newsletter** (Godby)
Board members proofread draft and made necessary edits. Steve Godby will update and submit changes and updated photos.
12. **Next Meeting Dates:**
September 9th – 5:45 pm
October 7th – 5:45 pm
13. **Adjournment:** 7:25 pm

**Respectfully Submitted,
Jill Jones - BCESD 4 Board Member**