



Brazos County Emergency Services District #4

BOARD MEETING MINUTES

June 18, 2024 – 5:45 pm

Brazos County ESD #4
Brushy Creek Fire Station
6357 Raymond Stotzer Parkway
College Station, Texas 77845

The following are minutes of the Brazos County Emergency Service District 4 (BCESD4) agenda items discussed, considered and action taken as appropriate. The following BCESD4 Board Members attended; Steve Godby, Jill Jones, Anthony Oehler, and Dina Nutall. Joe Warren and Chris Hynum attended as guests.

The Board of Emergency Service Commissioners of Brazos County ESD 4 reserves the right to go into a closed meeting on any agenda item under Section 551.074, Texas Government Code.

1. **Call to Order and Establish a Quorum.** (Godby)
Quorum established.
2. **Citizen comments** (Godby)
No citizen comments received.
3. **BCESD4 Gifts & Donations, Public Recognitions.** (Godby)
No donations reported.
4. **Approval of BCESD4 May 22nd Regular Board Meeting Minutes** (Godby)
Anthony Oehler moved to "accept the April 17th BCESD4 Board Meeting as written."
Dina Nutall seconded. Motion passed with unanimous consent.
5. **Treasurers Report including, but not limited to financial status, budget reports, account balances, bills, Wells Fargo banking and payments**
(Mitchell)
Treasurer was not present to give report.
6. **Brazos County Precinct 4 VFD Report** (Chief Warren)
Chief Warren reviewed the Brazos County Precinct 4 VFD's financials, operations, training, apparatus and facilities along with immediate and future needs.

The VFD4 checking account is currently \$5,333.52.

The Chief reported their call volume for May was 78 calls and 368 calls year to date.

Training is scheduled weekly for the firefighters throughout June.

Apparatus Report: Tender 432 needs injectors replaced.

Chief Warren has located a shop with 2 bays for lease @ \$2,400/month to store trucks during renovations for Station 3.

We discussed the urgent need to hire an admin for the BCVFD4. Steve Godby and Joe Warren will meet to discuss a job description and details for this new position.

7. Discussion on Status of Fire Station #3 Modifications

Colors for the exterior metal siding were finalized.

A pre-bid meeting will be held by Arkitek at Station #3 on June 25th @ 1pm for contractors to ask questions regarding the scope of work.

8. Discussion and Action of Summer 2024 BCESD4 Newsletter (Godby)

Steve Godby is searching for a printing company to send out the newsletter.

9. Next Meeting Dates:

July 10th – 5:45 pm

August 14th – 5:45 pm

10. Adjournment: 6:28 pm

**Respectfully Submitted,
Jill Jones - BCESD 4 Board Member**