

Brazos County Emergency Services District #4



Regular Meeting Minutes

Monday, November 3, 2025 – 5:45 PM

Brazos County VFD Precinct 4 – Station 3
6357 Raymond Stotzer Pkwy, College Station, TX

Board Members Present:

- Steve Godby
- Anthony Oehler
- Jill Jones
- Dina Nutall

Guests:

Chief Warren, Bob Palmore, Ray Thomas

Note: The Board reserves the right to convene in Executive Session under Section 551.074 of the Texas Government Code.

1. Call to Order and Establish Quorum (Godby)

Meeting called to order. A quorum was established.

2. Citizen Comments

No citizens attended the meeting. No public comments were received.

3. Gifts, Donations, and Public Recognitions (Godby)

No gifts, donations, or public recognitions were reported.

4. Approval of October 2025 BCESD4 Board Meeting Minutes (Godby)

Motion: Dina Nutall

Second: Jill Jones

Outcome: Approved unanimously

5. Treasurer's Report (Godby)

Reviewed October 2025 financials from 1st Financial Bank.

Anthony Oehler made a motion to transfer \$100,000 from Unencumbered Funds account into the Property Tax account to cover anticipated expenses for November and December. Dina Nutall seconded the motion. Motion passed unanimously.

The BCSED4 Board reviewed and authorized the following invoices / payments through the month of October:

o Payroll 10/10/25	\$24,425.63
o Payroll 10/24/25	\$21,589.16
o Sam's – Open House Supplies	\$161.96
o HEB – Open House Supplies	\$194.63
o Amazon – Office Supplies	\$36.70
o Amazon – Office Supplies	\$39.51
o Eddie Hare – Inspection @ Station 3	\$600.00
o Amazon – Open House Supplies	\$240.48
o Walmart – Open House Supplies	\$22.10
o Walmart – Open House Supplies	\$43.47
o Colonial Life Insurance	\$929.46
o BCVFD4 December Payment	\$25,000.00
o Casco PPE	\$3,443.00
o Casco PPE	\$9,016.00
o Ken Campbell	\$900.00
o RIT Management	\$2,793.94
o Big Sky Internet	\$144.00
o LGC Paving – St 1 Driveway	\$6,500.00
o Dina Nutall – Open House Supplies	\$162.35
o Metro Fire – Haix Boots	\$6,306.00

6. BCVFD4 Operations Report (Chief Warren)

Checking Account Balance: \$57,528.31

Calls to Date: 648

October Calls: 82

Updates Provided On:

- Training
- Apparatus
- Facilities
- Staffing

Anthony Oehler made a motion to approve hiring Aggieland Smart Home Technologies to install security cameras at all station. Dina Nutall seconded the motion. Motion passed unanimously.

7. Discussion and Action on Updating the BCESD4 Service Agreement (Godby/Warren)

No current updates.

8. Discussion and Action on the BCESD4 Board Approval of the 2025 Tax Levy for Brazos County Emergency Service District 4 (Godby)

Dina Nutall made a motion to approve the 2025 Tax Levy for Brazos County Emergency Services District 4 as provided in Sec 26.09 (e). Anthony Oehler seconded the motion. Motion passed unanimously.

9. Discussion and Action on BCESD4 Policy F-3 'Disburement of funds' (Godby)

The Board reviewed the current policy.

10. Discussion and Action on new BCESD4 Board Member (Godby)

Discussion on potential board members.

11. BCESD4 ISO Rating Survey Status (Warren)

No updates.

12. Future Meeting Dates

- December 9, 2025
- January 13, 2026

Meeting adjourned at 7:35 PM.

Respectfully Submitted,

Jill Jones

Board Member, BCESD4