



# **Brazos County Emergency Service District #4**

## **BOARD MEETING MINUTES**

June 15, 2026 – 5:45 pm

Brazos County ESD 4  
Fire Station #3  
6357 Raymond Stotzer Parkway  
College Station, Texas 77845

In compliance with the provisions of Chapter 551, Texas Government Code, the meeting of the Board of Emergency Services Commissioners of Brazos County Emergency Service District No. 4 (BCESD4) was conducted at BCESD4 Station 3 - 6357 Raymond Stotzer Parkway, College Station, Texas 77845 at 5:45 p.m., June 15, 2026.

The following are minutes of the BCESD4 agenda items discussed, considered and action taken as appropriate. The following BCESD4 Board Members attended: Steve Godby, Jill Jones, Ray Thomas, and Anthony Oehler. Fire Chief Joe Warren and BCESD4 Administrative Assistant Kim Rogers attended as guests.

The Board of Emergency Service Commissioners of Brazos County ESD 4 reserves the right to go into a closed meeting on any agenda item under Section 551.074, Texas Government Code.

**1. Call to Order and Establish a Quorum.**

Quorum established.

**2. Citizen comments**

No citizen comments received.

**3. BCESD4 Gifts & Donations, Public Recognitions.**

Annie Lovell donated \$400.00 to BCFD4.

**4. Approval of the BCESD4 March 2026 Board Meeting Minutes**

The minutes of May 11, 2026, BCESD4 Board Meeting were presented by Godby. Anthony Oehler motioned "to approve the minutes as written". Jill Jones seconded. The motion passed unanimously.

**5. Treasurer's Report including, but not limited to, Financial Statements, Profit & Loss statement, Account Payables Report, M&O Budget, Pending Invoices, Significant Payments, Investment Account & Relevant Banking Information.**

Current bank balances for the BCESD4; Property Tax Revenue (\$611,104.19), Contingency Fund (\$9,315.69) and Sales Tax Revenue (\$782,666.16), Texas Class Investment (\$406,519.23).

The BCSED4 Board reviewed the following invoices / payments\* for May and June. A motion was made by Ray Thomas "to approve the payments as presented", Anthony Oehler seconded. The motion was approved by unanimous vote:

○ BCVFD4 Jul. & Aug. Pmt.	\$50,000.00
○ BCVFD4 Grant Pmt. TFS 25k	\$25,000.00
○ Bottom Line Bookkeeping	\$475.00
○ Colonial Life Monthly Premium	\$976.56
○ Buppy's Catering	\$2757.11
○ Payroll May 2026	\$56,967.93
○ M&M Engineering	\$1750.00
○ Metro Fire	\$575,000.00
○ Anthony Oehler	\$2000.00
○ Casco	\$4174.00
○ City of Bryan	\$2,635.00
○ FarrWest	\$1393.73
○ Motorola	\$6978.42
○ Siddons Martin	\$35,574.92
○ Thompson, Derrig, & Craig	\$6250.00
○ Weisinger Estate	\$2500.00

\* During the development of the 2024-2025 BCESD4 Financial Audit it was revealed a duplicate payment was made to BCVFD4 in the amount of \$5049.95. (ESD checks #1365 on 10.20.23 and #1023 on 1.16.24). The BCESD4 Board was asked how to resolve this overpayment, and they agreed the VFD should keep the extra payment.

**6. Brazos County Precinct 4 Volunteer Fire Department Operations Report.**

Chief Warren reported that the BCVFD4 checking account currently has a balance of \$11,954.86. There have been 72 response calls for service in May and 33 as of June 11th. Since January there have been 362 response calls.

Chief Warren also reported on their recent training, apparatus, facilities and staffing. Currently, the BCESD4 and BCVFD4 have 22 duty officers and 14 volunteer firefighters.

And Chief Warran reported the BCVFD4 has been awarded a \$25,000 "Apparatus & Equipment Grant" from the Texas Forest Service. Chief Warren requested an advance of \$25,000 from the BCESD4, in order to purchase the equipment now. Anthony Oehler made a motion to "advance the VFD \$25,000 to purchase equipment". Ray Thomas seconded. The VFD will repay the ESD once the grant award is received. The following will be purchased:

Holmatro Rescue Ram	\$9114.68
Tempest PPV Fan	\$2100.00
SEEK Thermal Camera	\$3575.00

Amerex Water Can	\$155.00
SEEK Gear Keeper	\$45.00
ZOLL AED	\$4283.12
Motorola Radio	\$6978.42
Stihl Chain Saw	\$808.97

Following the Texas Forest Services approval of the purchases, the grant will be issued and the VFD will reimburse the ESD the \$25,000 advance.

**7. Discussion and Action on a Resolution Regarding a Promissory Note and Security Agreement for the Purpose of Financing a "Fire Truck, Tender, Brush Truck, Renovation of Station 1 and Construction of Station 4."**

Godby presented the "Resolution Regarding a Promissory Note and Security Agreement for the Purpose of Financing a "Fire Truck, Tender, Brush Truck, Renovation of Station 1 and Construction of Station 4".

Anthony Oehler motioned to "approve the proposed resolution regarding a promissory note and security agreement to provide \$2,900,000 for the purpose of financing a new fire truck, tender, brush truck, renovation of Station 1 and construction of Station 4. Ray Thomas seconded. The motion was approved unanimously (4 Yea; Board Member Jones, Thomas, Oehler & Godby. Board Member Nutall was absent).

**8. Status Report on 2024-2025 Financial Audit.**

Kim Rogers, BCESD4 Administrative Assistant, reported the 2024-2025 Financial Audit will be published by Ingram, Wallis & Co., P.C. by June 30, 2026.

**9. Discussion and Action on Preparation for 2026-2027 Tax Calculations.**

Godby reported that the Brazos County Tax Office has requested initial information to establish the BCESD4 2026-2027 Property Tax calculations. Anthony Oehler will work with the Brazos County Tax Office to provide that information.

Also, in anticipation of the request from the Brazos County Tax Office, a review of a draft 2026-2027 BCESD4 Budget was discussed and will be approved at the July BCESD4 Board Meeting.

**10. Discussion and Action on the final updates to the Policies and Procedures.**

Godby reviewed the updates to the Spring 2019 BCESD4 Policies and Procedures Manual. Board Members Anthony Oehler and Ray Thomas will submit their recommendations to Rogers prior to the July BCESD4 Board Meeting. Upon receipt, Rogers and Godby will produce the final draft for approval at the July BCESD4 Board Meeting.

**11. Discussion and Action on Station 4 Construction Plans.**

Chief Warren reported the Station 4 Construction Project is now waiting on the permit from Brazos County to begin any permitted work at the site. He did reported that M&M Engineering is currently performing preliminary work at the worksite.

- 12. Next Meetings:** Monday, July 13, 2026  
Monday, August 17, 2026

13. **Adjournment:**

The meeting was adjourned at 7:30 pm