



Brazos County Emergency Service District #4

BOARD MEETING MINUTES

October 5, 2026 – 5:45pm

Brazos County ESD 4
Fire Station #3
6357 Raymond Stotzer Parkway
College Station, Texas 77845

In accordance with Chapter 551 of the Texas Government Code, the Board of Emergency Services Commissioners of Brazos County Emergency Services District No. 4 (BCESD4) held its regular meeting on October 5, 2026, at 5:45 PM at Fire Station 3, located at 6357 Raymond Stotzer Parkway, College Station, Texas.

Board Members Present: Ray Thomas, Dina Nutall, Jill Jones, and Anthony Oehler.

Others Present: Fire Chief Joe Warren, BCESD4 Administrative Assistant Kim Rogers, Mary Stasny, and former Board President Steve Godby.

1. Call to Order and Establishment of a Quorum

The meeting was called to order, and a quorum was established.

2. Citizen Comments

Steve Godby, who retired as President of BCESD4 effective September 30, 2026, following ten years of service, addressed the Board. He reflected on the accomplishments and growth of the District during his tenure, expressed appreciation for the Board's work, and offered his best wishes to the new Board. He also indicated his willingness to continue volunteering as needed.

3. BCESD4 Gifts, Donations, and Public Recognitions

Brazos County Precinct 4 Volunteer Fire Department received a donation of \$1,000 from Jimmy and Jan Richards.

4. Approval of September 2026 Board Meeting Minutes

The minutes of the September 15, 2026, BCESD4 Regular Board Meeting and September 15, 2026, Special Board Meeting – Proposed Tax Public Hearing were presented for approval.

Anthony Oehler made a motion to approve both sets of minutes with corrections to reflect the accurate meeting start times. Ray Thomas seconded the motion. **The motion carried unanimously.**

5. Treasurer's Report

The Board reviewed the District's financial statements, accounts payable, expenditures, investment accounts, and other relevant financial information.

Reported Account Balances:

Account	Balance
Property Tax Revenue	\$566,199.22
Contingency Fund	\$9,801.78
Sales Tax Revenue	\$564,805.05
Texas CLASS Investment	\$2,135,203.00

Invoices and Payments Reviewed – September and October 2026

Vendor / Description	Amount
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B&B Electric – Station 4	\$12,500.00
BCVFD4 – November and December Payments	\$55,100.00
BCVFD4 – Uniform Reimbursement	\$400.00
Bolfing Construction – Second Draw	\$83,277.30
CAST Environmental – Station 4	\$10,275.00
Colonial Life – Monthly Premium	\$1,007.96
Elan Credit Card	\$1,142.75
Generators of Houston – Station 4	\$8,067.78
Payroll – September 2026	\$67,792.79
Big Sky Internet Design	\$837.00
ESO Solutions, Inc.	\$8,897.95
HdL Companies	\$483.00
Lexipol	\$4,487.24
Texas Communications	\$930.44

6. Discussion and Action Regarding BCESD4 Financial Issues with Attorney Ken Campbell

Attorney Ken Campbell participated by telephone and discussed the District's debt service tax rate calculation. He recommended that the Board consider an alternative method of calculating the debt service rate to improve financial efficiency.

No formal action was taken.

7. Brazos County Precinct 4 Volunteer Fire Department Operations Report

Chief Joe Warren presented the Department's operations report.

The BCVFD4 checking account balance was reported as \$21,178.18.

The Department responded to 63 calls for service during September 2026, bringing the year-to-date total to 590 calls.

Chief Warren also provided updates regarding training, apparatus, facilities, and staffing. The Department reported 25 duty officers and 11 volunteer firefighters.

8. Discussion and Action on BCVFD4 2025–2026 Financial Review

This item was not discussed, as it had been addressed at a previous Board meeting. No action was taken.

9. Discussion and Action on Proposed BCESD4 Policy G-6, "Time Off and Leave Policy"

The second draft of proposed Policy G-6, "Time Off and Leave Policy," was distributed to Board members for review and proposed revisions.

No formal action was taken.

10. Discussion and Action on Station 4 Construction

Chief Warren provided the Board with an update on the progress and current status of construction at Station 4.

No formal action was taken.

11. Planning and Action Regarding the October 31, 2026, Halloween Open House at Station 3

The Board discussed preparations for the Halloween Open House scheduled for October 31, 2026, at Station 3.

Steve Godby, Anthony Oehler, and Chief Warren agreed to coordinate food arrangements and signage.

Jill Jones and Dina Nutall agreed to coordinate decorations, party favors, candy, and mailers.

12. Discussion and Action on BCESD4 Board Officers

Dina Nutall made a motion to appoint Mary Stasny as BCESD4 Treasurer for a two-year term beginning October 1, 2026. Anthony Oehler seconded the motion. **The motion carried unanimously.**

Anthony Oehler made a motion to appoint Jill Jones as President of BCESD4. Dina Nutall seconded the motion. **The motion carried unanimously.**

13. Executive Session – Personnel Matters

The Board entered executive session at **6:49 PM**, pursuant to Texas Government Code §551.074, to deliberate regarding the employment, evaluation, duties, and compensation of the Fire Chief.

The Board reconvened in open session at **6:55 PM**.

Following executive session, Anthony Oehler made a motion to approve adjustments to the Fire Chief's compensation package, including salary and performance incentives. Dina Nutall seconded the motion. **The motion carried unanimously.**

14. Next Meeting Date

The next regular BCESD4 Board Meeting was scheduled for November 2, 2026, at 5:45 PM.

15. Adjournment

The meeting adjourned at **6:59 PM**.