

Brazos County Emergency Services District # 4
Minutes from Meeting held on:
August 26th, 2019 5:30pm
Location:
Brushy Creek Station
6357 Raymond Stotzer Pkwy | College Station, Texas
First Floor Meeting Room

Regular meeting of the ESD #4 Board ... Agenda Items include:

1. Call to order and confirm quorum – Meeting was called to order by John Foster at 5:31pm
Board members present: Jill Jones, John Foster, Steve Godby, Matt Andrews
Board members absent: none
2. Citizen Comments - none
3. ESD and VFD Gifts / Donations - none
4. Approval of ESD #4 Minutes from July 24th Meeting:
 - Jill motions, Seconded by John Foster, Motion passes
5. ESD #4 Treasurer's Report:
 - a. Bottom Line Book Keeping Report:
 - Discussed facilitating BLBK to visit and give a presentation on the bookkeeping forms and processes
 - b. Treasurer Bond Requirement:
 - Status of bond required for DNO insurance. Will consult with BLBK. Steve Godby will address as action item for a future meeting.
6. VFD #4 Report:
 - No report due to absence of VFD representative present at meeting.
 - a. Financial Report – Including Bank Statements
 - b. VFD Activity Summary Report
 - c. Engine Report – State of Readiness / Major Repairs -
 - d. Facility Report – Occupancy / Maintenance / Contract Discussion
7. Fall ESD #4 Newsletter:

-Final copy has been reviewed and sent to printer/distribution.

8. 2019-2020 ESD #4 Operating Budget Discussion

-Budget worksheet has had preliminary analysis/evaluation and will be sent to vote. Jill Jones makes motion to approve 2019/2020 budget. Steve Godby seconds. Motion carries.

9. 2019 – 2020 Tax Rate Proposal Discussion & Notice Requirement:

-Kristeen Roe has developed a proposed tax rate and ESD will send to paper for community notice.

10. VFD #4 Fire Chief Replacement Planning Discussion:

-ESD is considering consultant candidates to determine a course of action on VFD operations and chief replacement options.

11. Adjournment:

-Next meeting will be held Sept 10 at 5:30pm to approve proposed tax rate. Call to order, quorum, citizens comments, proposed tax rate approval vote, adjournment.