

Brazos County Emergency Services District #4  
Minutes from Meeting held on: August 15, 2018  
Brazos County Precinct 4 Fire Station: 3098 Fazzino Lane – Bryan, Texas 77807

1. Call to order: Meeting was called to order at 5:30 pm by Scott Hill  
Board Member Present: Joe Ondrasek, John Foster, Scott Hill, Steve Godby,  
Board Members Absent: One position short
2. Citizen Comment: None.
3. ESD gifts, donation and public recognition: None
4. Approval of ESD #4 minutes from July 23, 2018  
Motion to approve the minutes from July 23, 2018  
Motion by: John Foster                      Seconded by: Steve Gardner                      Motion passed
5. Treasurer report:
  - a. Financial reports provided by Steve Godby to the board
  - b. Drop box service: All agreed to move forward with this.
6. Proposed ESD budget for 2018-2019  
Motion is to approve the budget as presented and discussed  
Motion by John Foster                      Second by Joe Ondrasek                      Motion passed
7. Discussion and possible action on proposed tax rate for 2018  
Motion is to approve a Proposed 2018 tax rate of 0.055348  
Motion by Joe Ondrasek                      Seconded by Scott Hill                      Motion passed
8. Report and possible action from Brazos County Precinct 4 VFD:
  - a. 441 still out of service with electrical issues at Ford Dealership
  - b. 421 MVA and out of service. Working with insurance company at Metro for repairing
  - c. New Booster close to being finished
  - d. Station 3 bay damaged when fire truck was pulled out with an open door.
  - e. Incident and participation stats not available, behind in entering runs and data into data base
  - f. Financial reports not received by accountant
  - g. The engine inspection to spartan is coming up and it was agreed to send up to 4 totals from the ESD board and VFD
  - h. VFD has received 4 new applications, currently 13 on the roster.
9. Strategic planning discussion with ESD and VFD 4
  - a. Contract for services is out and needs to be reviewed by VFD for next meeting

10. Administrative staff assistant
  - a. We have finalized the application and process for admin help. We will post the application in various spots and try to move forward on this asap.
11. ESD newsletter discussion
  - a. Has been sent to the residents in the district
12. ESD and VFD website discussion
  - a. Website build in on going by vendor
13. Discussion and possible action on contingency resolutions and operations manual:
  - a. Still work in progress reported by John Foster. Nothing new at this time
  - b. Steve has some he will send out for input at the next meeting
14. ESD strategic plan review
  - a. John handed out SWOT analysis for review and input
15. Rellis campus discussion:
  - a. General discussion
  - b. VFD provided discussion on various things going on with RELLIS and VFD
16. Future agenda items: website discussion
  - a. We will have to approve the tax rate
17. Set date and time of next meeting
  - a. September 17, 2018 at 5:30pm
18. Adjournment at 7:38 pm

Respectfully Submitted  
Joe Ondrasek