



Brazos County Emergency Services District #4

MEETING MINUTES

January 24, 2023 - 5:45 pm

Brazos County ESD #4 Brushy Creek Fire Station
6357 Raymond Stotzer Parkway
College Station, Texas 77845

The following are the minutes of the agenda items discuss, consider and action taken as appropriate. The following BCEDSD4 Board Members attended; Steve Godby, Dina Nutall, Anthony Oehler, Jill Jones and Jordan Mitchell along with Chief Warren attending as a guest.

The Executive Board reserves the right to go into Executive Session on any agenda item.

1. **Call to order and establish a quorum. (Godby)**

Quorum established.

2. **Citizen comments**

No citizen comments received.

3. **BCESD4 Gifts & Donations, public recognitions. (Godby)**

A \$150 donations was received by the BCVFD4 from Texas Farm Bureau as appreciation for the Burleson County Wildland Response.

4. **Approval of BCESD4 December 14th Regular Meeting Minutes" (Godby)**

Motion made by Dina Nutall "accept the December 14th minutes as written." Anthony Oehler seconded. Motion passed with unanimous vote.

5. **Treasurers Report including, but not limited to financial status, budget reports, account balances, bills, Wells Fargo banking and payments (Godby)**

Jordan Mitchell presented the treasurer's report; the current BCESD4 checking account is \$317,304 and the BCESD4 Strategic Reserve is \$95,051.38.

A motion was made by Jill Jones "instructing Jordan Mitchell to transfer \$50,000 from the BCESD4 General Fund to the Strategic Reserve Fund". The motion was seconded by Anthony Oehler. Motion passed with unanimous vote.

Proceeds from the initial Usage and Sales Tax collection were \$43,510.64 for the month of October, 2022.

Anthony Oehler made a motion "to create a third Wells Fargo checking account to capture the Usage & Sales Tax Revenue from the Texas Comptroller's office." Jill Jones seconded the motion. Motion passed with unanimous vote.

Jordan Mitchell confirmed the BCESD4 Books and Bottom Line were linked to the Wells Fargo account and the account was reconciled through December 2022.

6. Report from Brazos County Precinct 4 VFD report (Chief Warren)

Chief Warren provided a review of the BCVFD4 Operations. Financially, the BCVFD4 currently has \$16,884.82.

Chief Warren reported Precinct 4 VFD has 722 calls in 2021, increased by 87 calls in 2022. EMS calls totaled 447 and Fire calls totaled 357.

Chief also reported a new agreement with Bryan and College Station Fire Departments, to send a city ladder truck to all major vehicle accidents in the county with confirmed entrapment on the initial tone out. This will help the county VFDs by bringing additional equipment and manpower to the call.

Chief requested the approval to purchase a set of Paratech Rescue Struts for Engine 423, as planned in the Capital budget. A motion was made by Anthony Oehler "to approve the purchase of the Paratech Rescue Struts in the amount of \$8386.00" and seconded by Dina Nutall. Motion passed with unanimous vote.

7. BCESD4 / VFD4 Insurance Review (Benny Gaida – VFIS Representative)

Benny Gaida reviewed the Property and Casualty Coverages for the VFD4 and proposed new policy for the BCESD4. Following the review, Benny agreed to provide a proposal for the changes discussed in our coverage.

Plans are to review the proposal at the next BCESD4 Board Meeting and follow-thru with additional coverage as warranted.

8. Future Agenda Items

- BCESD4 / VFD4 Newsletter
- Workshop for Development of Duty Crews
- Discussion of Current ISO Rating and Future Efforts

9. Next BCESD4 Board Meeting

- February 23rd – Brushy Fire Station @ 5:45 pm
- March 23rd – Brushy Fire Station @ 5:45 pm

10. Adjournment

The BCESD4 Board Meeting adjourned at 7:50 pm

Respectfully submitted,

Steve Godby
BCESD4 President