



Brazos County Emergency Services District #4

MEETING MINUTES

September 23, 2021 - 5:30 pm

Brazos County ESD #4 Brushy Creek Fire Station
6357 Raymond Stotzer Parkway
College Station, Texas 77845

The following are the minutes of the agenda items discuss, consider and action taken as appropriate. The following members were in attendance; Steve Godby, Jill Jones, Dina Nutall, and Sherry Waldrum. BCESD4 Fire Chief Warren attended as a guest.

The Executive Board reserves the right to go into Executive Session on any agenda item.

1. **Call to order and establish a quorum. (Godby)**
Quorum established.
2. **Citizen comments** –No citizen comments were given.
3. **ESD Gifts & Donations, public recognitions. (Godby)**
Chief Warren reported receiving a \$1,000.00 donation from RVOS Insurance.
4. **Approval of BCESD4 July 22nd Regular Meeting Minutes, August 12th Special-Called Meeting Minutes and September 1st Public Hearing on Tax Increase Meeting Minutes (Godby)**

Motion was made by Steve Godby to “accept” the Minutes of the July 22nd Regular Meeting as submitted”. Sherry Waldrum seconded. Motion passed.

Motion was made by Steve Godby to “accept” the Minutes of the August 12th Special-Called Meeting Minutes as submitted”. Sherry Waldrum seconded. Motion passed.

Motion was made by Steve Godby to “accept” the Minutes of the September 1st Public Hearing on Tax Increase as submitted”. Sherry Waldrum seconded. Motion passed.

5. **Adoption of the 2021-2022 Brazos County ESD4 Budget, the 2021 Tax Rate for BCESD4, the Maintenance and Operations portion of the 2021 Tax Rate and the Debt portion of the 2021 Tax Rate (Godby)**

Steve Godby made a motion to adopt Motion #1 "That the BCESD4 Board adopt the 2021-2022 BCESD4 Operating Budget in the total amount of 684,817." Sherry Waldrum seconded the motion. The motion passed with a unanimous vote.

Sherry Waldrum made a motion to adopt Motion #2 "That the property tax rate be increased by the adoption of a tax rate of 0.067249, which is effectively a 34.61 percent increase in the tax rate". Jill Jones seconded the motion. The motion passed with a unanimous vote.

Dina Nutall made a motion to adopt Motion #3 "The Maintenance and Operations portion of the 2021 tax rate be .050905 dollars per \$100 of value". Sherry Waldrum seconded the motion. The motion passed with a unanimous vote.

Jill Jones made a motion to adopt Motion #4 "The debt portion of the 2021 tax rate be 0.017441 dollars per \$100 of value". Sherry Waldrum seconded the motion. The motion passed with a unanimous vote.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 59.75 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$20.44.

6. **Treasurers Report including, but not limited to financial status, budget reports and account balances, bills, and payments (Nutall)**

The Brazos County ESD#4 Cash Flow Report 2020-2021 was reviewed. The total Cash Available (before cash out) for August was \$240,886.00. The Total Cash Paid Out was \$18,929.00. The Cash Position for August was \$221,957.00

Dina Nutall confirmed that Quick Books and Bottom Line are linked to the Wells Fargo account and the account was reconciled through August 2021.

7. **Report from Brazos County Precinct 4 VFD report (Chief Warren)**

Chief Warren provided the VFD Operations Update including financial review, operations, training, apparatus, personnel, and facilities.

The current Prosperity Bank checking account balance is \$21,267.58. Encumbered funds for Unit 401 hail damage are \$9,000.00. The total available funds are \$12,267.58.

Insurance premiums to VFIS of Texas will be due next month in the amount of \$30,312.35.

Precinct 4 VFD had 56 calls for service in August 2021. The total number of calls for 2021 is 532.

8. **10 Year Apparatus Replacement Schedule (Chief Warren)**

Chief has begun working on the 10-year apparatus replacement Task Force. The Brazos County ESD4 Apparatus Replacement Worksheet was reviewed. According to the timeline, Tender 432 will be due for replacement next year. Tender 431 will need replacement in 2028.

9. **BCVFD4 Operations Financial Review Status (Chief Warren/Jones)**

This item was not discussed and will be moved to the next meeting.

10. **SAFE-D Conference Fort Worth, TX September 16-18th Attendee Report**

The Conference was attended by all ESD4 Board Members. Overall attendance was markedly decreased due to the ongoing pandemic and recent storms/hurricane. The next conference is scheduled for February 17-19th in Round Rock Texas.

11. **Future Agenda Items**

The following agenda items need to be added to the agenda for the October 21st BCESD4 Board Meeting.

- Sales Tax
- Winter Newsletter
- BCVFD4 Operations Financial Review Status

12. **Next BCESD4 Meetings**

October 21st – 5:30 pm – Brushy Creek Fire Station

November 18th – 5:30 pm – Brushy Creek Fire Station

13. **Adjournment**

The BCESD4 Board Meeting adjourned at 6:52 pm

Respectfully submitted,

Sherry Waldrum
BCESD4 Secretary