

Brazos County Emergency Services District #4

Minutes from Meeting held on March 27, 2019

Place: Brazos County Precinct 4 Fire Station 3098 Fazzino Lane-Bryan Texas 77807

1. *Call to order: Meeting was called to order by John Foster @ 5:12p.m.  
Board Member Present: Jill Jones, John Foster, and Steve Godby was present.  
Board Member absent: Scott Hill*
2. *No citizen comments.*
3. *ESD gifts, donation, and public recognition: Matt Andrews pending approval for board meeting.*
4. *Approval of ESD #4 minutes February 27, 2019. Motion to approve the minutes February 27, 2019 with the additional of time adjournment at 6:52 p.m. Motion by John Foster Second by: Jill Jones Motion Passed.*
5. *Treasure Report:*
  - a. *Financial report provide by Steve Godby and reviewed by board.*
  - b. *Budget is balanced*
  - c. *Budget is being reconciled*
6. *Report from Brazos County Pt#4 VFD*
  - a. *Budget is currently balance*
  - b. *Fire truck loan \$14,664*
  - c. *Quarterly payment and reserve report overview.*
  - d. *Volunteer Rescue Team- Matt Andrew will follow-up and educates on us at next meeting.*
  - e. *Searching for electronic finger printing system- Lovie Jenkins will follow-up and educate us on the next meeting.*
  - f. *Mental Health training and yearly physical required for every volunteer fire person. Approve of remodeling living quarters VFW.*
  - g. *All repair work need two bids before approval.*
  - h. *Station Security and Insurance*
  - i. *44 calls (85%-medical 10%-fire 5%- no respond)*

7. *Strategic planning discussed with ESD & VFD #4*
8. *Motion to pass hours (20-25) of Lovie Jenkins as Administrative Assistant*
9. *Discussion and possible action on contingency resolution and operation manual. No difference in reserve funds vs contingency funds*
10. *ESD Strategic plan review- Engine Replacement*
11. *Rellis Campus Annexation- Brazos county is working on boundaries. The next meeting will be held April 23, 2019*
12. *ESD- Board Vacancies*
  - a. *Matt Andrew to fill board position*
  - b. *All new board members must complete a background check*