

Brazos County Emergency Services District #4
Minutes from Meeting held on:
April 29, 2019, 5:30pm
Brazos County Precinct 4 Fire Station: Brushy: 3098 Fazzino Ln, Bryan, Texas

MINUTES

The following agenda items to discuss, consider, and action taken as appropriate; The ESD Board reserves the right to go into executive session on any agenda item.

1. Call to order: Meeting was called to order by John Foster at 5:32pm
Board Members Present: Jill Jones, John Foster, Steve Godby, Matt Andrews
Board Members Absent: Scott Hill
2. Citizen comment – None
3. ESD Gifts & Donations, public recognitions: None
4. Approval of ESD #4 minutes from: March 27, 2019: Motion to approve the minutes with the additional time adjournment at 6:55pm by John Foster. Second by Steve Godby. Motion passed.
5. Treasurers Report including but not limited to:
 - a. Financial reports provided by Steve Godby – reviewed by the Board
 - b. Steve Godby presented final ESD Policy and Procedures Manual (Spring 2019)
6. Report from Brazos County Precinct 4 VFD included but not limited to:
 - a. Financials, operations, training, apparatus, facilities, immediate and future needs. Current balance- \$76,857
 - b. Station security/Insurance
 - c. Brushy Remodel – HVAC repairs scheduled for Wednesday at 8am
 - d. Annual Physicals - \$320/person – FitLife – Basic Bloodwork
 - e. CERT: Renee Ramirez discussed the 9 training sessions
 - f. Mental health training and yearly physical for each volunteer
 - g. Stop the Bleed course coming up – Thursday @7:15pm @ Fazzino Ln
7. Strategic Discussion of ESD#4 and Precinct 4 VFD included but not limited to:
 - a. Comprehensive Inventory List
8. Administrative staff discussion
 - a. John & Lovie will meet to create administrative procedures and bring a report next meeting
9. ESD Strategic plan review
 - a. Engine Replacement Plans: Pending – waiting on VFD to provide a plan for review
10. RELLIS campus annexation: City Council has on agenda to vote in May
11. Oil & Gas Lease – Holding out for a better offer

12. VFD – Retention & Recruitment

- a. Additional manpower
- b. Mental Health Course – John working on

13. ESD board positions

- a. Matt Andrews – Waiting for paperwork to be filed for official appointment
- b. Background Check – Looking into options - IdentiGO

14. Future Agenda items: Newsletter; Comptroller Report

15. Set date and time of next meeting – May 28th @ 5:30pm at Brushy Station

16. Adjournment – 7:15pm