

Brazos County Emergency Services District #4

Minutes from Meeting held on:

May 28, 2019, 5:30pm

Brazos County Precinct 4 Fire Station: Brushy: 6357 Raymond Stotzer Pkwy – College Station, Texas

MINUTES

The following agenda items to discuss, consider, and action taken as appropriate; The ESD Board reserves the right to go into executive session on any agenda item.

1. Call to order: Meeting was called to order by John Foster at 5:41pm
Board Members Present: Jill Jones, John Foster, Steve Godby, Matt Andrews
Board Members Absent: Scott Hill
2. Citizen comment – None
3. ESD Gifts & Donations, public recognitions: \$100 check donation from citizen
4. Approval of ESD #4 minutes from: April 29, 2019: Tabled until we have a chance to review.
5. Treasurers Report including but not limited to:
 - a. Financial reports provided by Steve Godby – reviewed by the Board
6. Report from Brazos County Precinct 4 VFD included but not limited to:
 - a. Financials, operations, training, apparatus, facilities, immediate and future needs: Radios that were ordered still have not come in...on production hold. Batteries have not been shipped. Joe and Matt will work to get new batteries ordered ASAP. There are several different kinds of radios that will need different kinds of batteries.
 - b. Station security
 - c. Annual Physicals – Board will collect information from doctors to provide pricing and details on physicals.
 - d. CERT: ESD will endorse CERT for VFD to make decision on if they will implement CERT.

Matt will chair committee to evaluate use of FIREHOUSE and see if there are better options. This will incorporate a way to best keep up with inventory. 60 days to evaluate options and bring back to the board. Goal is to have new system in place by September.

7. Strategic Discussion of ESD#4 and Precinct 4 VFD included but not limited to:
 - a. Comprehensive Inventory List
 - Date to begin taking inventory
 - Distribution of responsibilities

*ESD Board went into Executive Session @ 6:30pm

*ESD Board came out of Executive Session @ 7:35pm

8. Administrative staff discussion
 - a. Report from John / Administrative Procedures: Reviewed

9. ESD Strategic plan review
 - a. Engine Replacement Plans: Pending – waiting on VFD to provide a plan for review
10. RELIS campus annexation: Annexation is now complete and we are awaiting updated maps
11. VFD – Retention & Recruitment
 - a. Additional manpower: John will check with Sheriff Kirk's office
 - b. Mental Health Course – John
12. ESD board positions
 - a. Background Check – Looking into options - IdentiGO
13. Newsletter: Summer – Steve is working on articles:
CERT Highlight
New Engine Spotlight
Brushy Renovations
14. Future Agenda items:
Brushy Station Open House – BBQ in the Fall
15. Set date and time of next meeting – June 25th @ 5:30pm
16. Adjournment – 7:49pm