



Brazos County Emergency Services District #4

MEETING MINUTES

July 29, 2020, 5:30 pm

Brazos County Precinct 4 Brushy Creek Fire Station
6357 Raymond Stotzer Parkway
College Station, Texas 77845

The following agenda items to discuss, consider and action taken as appropriate. The following members were in attendance; Steve Godby, John Foster, Sherry Waldrum, and Chief Warren. Probationary Firefighter Andrew Pool was also in attendance.

The Executive Board reserves the right to go into Executive Session on any agenda item.

1. **Call to order and establish a quorum. (Godby)**
Quorum established.
2. **Citizen comments** – The board cannot discuss or act on matters listed on the agenda. The board will not respond to questions or comments from the public at this time. Public comments are limited to 3 minutes.
No citizen comments were given.
3. **ESD Gifts & Donations, public recognitions. (Godby)**
No gifts or donations were received.
4. **Approval of BCESD4 June 25th Regular Meeting Minutes (Godby)**
Motion was made by John Foster to “accept the minutes of the June 25th Regular Meeting as submitted”. Motion Passed.
5. **Treasurers Report including, but not limited to financial status, budget reports and account balances, bills and payments (Godby)**
Steve Godby discussed the current account balances, upcoming expenses and financial projections for the remainder of the year.

Investment decisions will be discussed at the end of the year. John Foster will start drafting an Investment Policy.

6. **Report from Brazos County Precinct 4 VFD report (Chief Warren)**

Chief Warren provided the Fire Chief Update including financial review, operations, training, apparatus, facilities including status of repairs needed at Station 2 and 3, future needs, and other items.

Chief Joe Don Warren disclosed the roof replacement bids for Station One. Bids were obtained from Brazos Valley Roofing, M2M Construction, CR Systems, and Shulte Roofing. A motion was made by John Foster "to accept the bid from Brazos Valley Roofing. Sherry Waldrum seconded the motion. The motion passed.

7. **City of Bryan Annexation Status**

John Foster stated that the City of Bryan has not completed the calculations to determine the dollar amount that we are owed for the property that has been annexed. The appraisal district has been overwhelmed during the Covid 19 pandemic. The information is on hold until all appraisals are done.

8. **Brazos County Tax Assessor -- Truth in Taxation/2020 Tax Rate Action**

Members were given a copy of the "Introducing a New TNT (Truth-In Taxation)". Kristy Roe provided the handout which includes new terminology and calculations from Senate Bill 2, 86th Legislative Session.

9. **Future VFD Suggestion Award Action**

John Foster reported that there was no additional feedback for the award. John Foster made a motion to approve the VFD Suggestion Award as presented. Sherry Waldrum seconded the motion. The motion was passed.

A motion was made by John Foster "to approve the Joseph Ondrasek award as written for adoption". Sherry Waldrum seconded the motion. The motion was passed.

10. **VFD Member Phone Stipend**

A motion was made by Steve Godby "to approve the cell phone stipend for Brazos County Precinct 4 VFD Command Staff" as presented. John Foster seconded the motion. The motion passed.

In addition, Vice President John Foster presented the Cost Recovery Report with the recommendation "to not engage in the practice of Cost Recovery at this time".

11. **Future Agenda Items**

Planning for the Strategic Plan (Foster)

12. **Next BCESD4 Meetings**

August 13rd – 5:30 pm – Brushy Creek Fire Station

September 16th – 5:30 pm – Brushy Creek Fire Station

13. **Adjournment**

The meeting was adjourned at 6:42 pm