

Brazos County Emergency Services District #4

NOTICE OF REGULAR MEETING

September 23, 2019, 5:30 pm

Brazos County Precinct 4 Brushy Creek Fire Station
6357 Raymond Stotzer Parkway, College Station

The following agenda items to discuss, consider, and action taken as appropriate; The ESD Board reserves the right to go into executive session on any agenda item.

1. Call to order and establish a quorum.

- Steve Godby calls for quorum, John Foster seconds. Motion passes.

2. Citizen comment – The board cannot discuss or act on matters not listed on the agenda. The board will not respond to questions or comments from the public at this time. Public comment limited to 3 minutes.

-None

3. ESD Gifts & Donations, public recognitions

-None

4. Approval of ESD #4 Regular Meeting Minute from August 21st & Special Meeting from September 10th

- Steve motions to approve. Matt Andrews seconds. Motion passes.

- Steve motions to approve. John Foster seconds. Motion passes.

5. Treasurers Report including but not limited to:

a. Financial status, Budget reports, and account balances, Bills & payments

- Jill Jones discussed reports regarding income and debt. Lead in to Bottom Lines report.

- Bottom Line Bookkeeping provided proof of bonding. Bond requirement for ESD treasurer needs further clarification

- General report regarding standing payments for USDA loans and past audit. Updated line items to reflect correct names and amounts. Comprehensive audit is still ongoing.

6. Report from Brazos County Precinct 4 VFD included but not limited to:

a. Financials, operations, training, apparatus, facilities, immediate and future needs

- No representative present. Board will contact appropriate VFD personnel to ensure future attendance.

7. VFD #4 Fire Chief Replacement Discussion

- Chris Baron, John Foster, Steve Godby, Joe Ondresek, Dani Vacek and Asst Chief Henry will be on the VFD chief search committee

8. ESD Strategic plan review

- John discussed strategic plan stages and paperwork. Planning still in progress.

9. Future Agenda items

- Policy Procedure Manual added to next agenda

10. Set date and time of next meeting.

- Next meeting will be Monday, October 28th at 5:30pm.

11. Adjournment