

Brazos County Emergency Services District #4
Minutes from Meeting held on: January 11, 2018
Brazos County Precinct 4 Fire Station: 3098 Fazzino Lane – Bryan, Texas 77807

1. Call to order: Meeting was called to order at 5:30 pm by Joe Ondrasek
Board Member Present: Joe Ondrasek, Steve Godby, Rick Gardner
Board Members Absent: John Foster, Scott Hill (Scott is at meeting but has not finalized swearing in documents and did not participate)

2. Citizen comment – None
 - a. Guest: Chief Devries,

3. ESD Gifts & Donations, public recognitions: None

4. Approval of ESD #4 minutes from: Meeting held on December 14, 2017

Motion to approve as presented by Steve Godby, Seconded by Rick Gardner. Passed unanimously

5. Treasurers Report with possible action, including but not limited to:
 - a. Financial status, Budget reports, and account balances, Bills & payments
 - b. Update on new purchases, draw and payment made for cascade unit

6. Report with possible action from Brazos County Precinct 4 VFD, including but not limited to:

- a. Financial & Activity reports provided
- b. Update on new booster, new engine and cascade system
 - SCBA's should be here second week of January
 - Engine and Booster estimated March-May 2018
 - Invoice for new PPE provided
 - Invoice from vendor who ran water for extractor
- c. Recruitment and retention, still working on ideas and items for February meeting.
- d. CPA Angela Baily is done entering 2017 and is reconciling books. Chief will provide her credentials
- e. Station one remodeling concept provided by Chief Devries and a breakdown of project cost not to exceed 20,000.00. ESD is on board and supports work

Motion to support initiative at station one modifications not to exceed 20,000.00

Motion by Steve Godby, Second by Joe Ondrasek. All passed.

7. Discussion and possible action on contingency resolutions and Operations Manual, included but not limited to:

- a. Policy and Procedure Manual, nothing to discuss since Foster not her, push to next month.

8. Discussion and possible action of any up-coming ESD training

- a. SAFE D Conference February 22-24, 2018, Moody Gardens. Galveston Texas
- b. Each board member will need to register.

9. Discussion and possible action on newsletter.
 - a. It went out and the bill was received and passed on to Steve for payment
10. Discussion of ESD #4 and Precinct 4 VFD contract for services
 - a. Joe and John met to discuss draft to send to VFD
11. Discussion and possible action on ESD annual Audit
 - a. All information is at the Auditors
12. Strategic Plan review and update
 - a. John Foster is not at meeting to provide a report
13. Annual State filings
 - a. Filing for state thru SAFE D is done
 - b. Still waiting on information from additional requirements
14. Rellis Campus
 - a. General discussion of all the work going on and Joe provided update as received during the TAMU safety meetings
 - b. Chief Devries reported the VFD has done one walk thru of one of the building and working on the others as they develop.
15. Future Agenda items.
 - a. Rellis campus
16. Set date and time of next meeting. Next meeting February 5, 2018 at 5pm
17. Adjournment at 6:50 pm

Respectfully Submitted
Joe Ondrasek
December 28, 2017