

Brazos County Emergency Services District #4  
Minutes from Meeting held on: May 24, 2018  
Brazos County Precinct 4 Fire Station: 3098 Fazzino Lane – Bryan, Texas 77807

1. Call to order: Meeting was called to order at 5:55 pm by Scott Hill  
Board Member Present: Joe Ondrasek, John Foster, Rick Gardner, Scott Hill  
Board Members Absent: Steve Godby  
Public attendees: Public in attendance: Martha Dannenbaum, Joe Dannenbaum, Dani Vacek, Chris Ford, Ben Collier

2. Citizen Comment: None

3. ESD gifts, donation and public recognition: None

4. Approval of ESD #4 minutes from March 27, 2018 and April 11, 2018

Motion to approve the minutes from March 27, 2018 and April 11, 2018

Motion by: John Foster

Seconded by: Rick Gardner

Motion passed

5. Treasurer report:

- a. Steve Godby is not at the meeting, Steve emailed the financial reports to the board before meeting. Board reviewed the reports.
- b. There was an increase to MES for the SCBA invoice as compared to the quote. This was explained by Joe Dannenbaum as extra SCBA bottles that the previous Chief Devries had ordered.

6. Report and possible action from Brazos County Precinct 4 VFD:

- a. Financial account balances provided
- b. Bill from Angie the accountant was submitted for direct pay
- c. ESD expressed need for complete financial reports
- d. Unit 441 out of service for motor issues again
- e. Presentation on thoughts for new rescue and wildland PPE

7. Discussion and possible action on contingency resolutions and operations manual:

- a. Still work in progress reported by John Foster. Nothing new at this time

8. 2018 Safe D conference review:

- a. General discussion of the conference that all the board members attended

9. Strategic planning discussion with ESD and VFD 4:

- a. Send attorney service provider contract to review
- b. Discussion of Joe and John to meet with VFD to identify admin functions we can contract out with while keeping a volunteer fire chief
- c. Discussed need to professionally develop leadership of officers in VFD

10. ESD annual Audit discussion:
  - a. Audit done and delivered to County
  
11. ESD strategic plan review
  - a. John still working on this
  - b. Next set will include recruitment plan, performance plan, suggestion plan
  
12. Annual State filings update
  - a. We have 2 state reporting requirement that were completed
  
13. Rellis campus discussion:
  - a. General discussion of what we know publicly
  - b. VFD talked about all pre-fire tours they are doing with TAMU at Rellis
  
14. Future agenda items: website discussion
  
15. Set date and time of next meeting. June 14, 2018 at 4:30pm
  
16. Adjournment at 7:48 pm (motion to adjourn by John Foster, Second by Rick Gardner, all passed)

Respectfully Submitted  
Joe Ondrasek