## <u>Brazos County Emergency Services District #4</u>

Minutes from Meeting held on: September 17, 2018 Brazos County Precinct 4 Fire Station: 3098 Fazzino Lane – Bryan, Texas 77807

1. <u>Call to order:</u> Meeting was called to order at 5:33 pm by John Foster <u>Board Member Present:</u> Joe Ondrasek, John Foster, Steve Godby, <u>Board Members Absent:</u> One position short, Scott Hill

- 2. Citizen Comment: None.
- 3. ESD #4 Budget 2018-2019
  - a. Budget was approved at the August 2018 meeting. Nothing new to discuss
- 4. Discussion and approval of 2018 tax rate. The Brazos County ESD #4 will consider adopting a proposed tax rate for the year 2018. The proposed tax rate is 0.055348 cents per 100.00 of valuation.
  - a. Brief discussion by board

Motion is: To approve the proposed 2018 tax year rate of 0.055348/\$100. This includes a I&S rate of .007726/\$100 and a M&O rate of .047622/\$100 of value.

Motion by: Joe Ondrasek Second by: Steve Godby Motion passed Unanimously

- 5. ESD gifts, donation and public recognition: None
- 6. Approval of ESD #4 minutes from August 15, 2018

Motion to approve the minutes from August 15, 2018

Motion by: Steve Godby Seconded by: John Foster Motion passed unanimously

- 7. Treasurer report:
  - a. Financial reports provided by Steve Godby to the board
  - b. Drop box service update: moving forward
- 8. Report and possible action from Brazos County Precinct 4 VFD:
  - a. 421 MVA and out of service. Working with insurance company at Metro for repairing
  - b. 2018 booster truck received working on getting insurance and putting in service
  - c. The engine inspection to spartan is coming up. No ESD board members available to go, only VFD going.
  - d. VFD provided report of need for radios, current radios not working well and have end of life from Motorola.
  - e. VFD still working on security cameras for stations
    - a. John Foster will help work on this project and see what he can find out

Motion is: to approve up to 25,000.00 for new hand-held radios as described by Chief Dannenbaum and ESD will pursue funding options for purchase of all the radios.

Motion by: John Foster Second by: Steve Godby Motion passed unanimously

- 9. Strategic planning discussion with ESD and VFD 4
  - a. Contract for services, we need the signed copy from the VFD
- 10. Administrative staff assistant
  - a. Lots of applications that Chief Dannenbaum is sifting through. This is just taking a lot of the Chief time
  - b. Discussion on what we can do to help this process along. John Foster will search for a company to help with this hiring and employment process
- 11. ESD and VFD website discussion
  - a. Website build in on going by vendor. They are doing the VFD website first
- 12. Discussion and possible action on contingency resolutions and operations manual:
  - a. Still work in progress reported by John Foster. Nothing new at this time
- 13. ESD strategic plan review
  - a. John handed out strategic plan for 2018, 2019, 2020

Motion to approve/adopt the strategic plan as presented

Motion by Steve Godby Second by: Joe Ondrasek

Motion passed unanimously

- 14. Rellis campus discussion:
  - General discussion based on the recent published public reports by the City of Bryan from their consultant.
- 15. Future agenda items: website discussion
  - a. None
- 16. Set date and time of next meeting
  - a. October 10, tentatively but we need to check with Scott Hill. Meting at 5:30 pm.
- 17. Adjournment at 7:50 pm

Respectfully Submitted Joe Ondrasek